

# Municipal Zoning Administrator Survey Guidelines

To be used by chosen Certified Surveyor\* for Plat of Survey for new homes built on Condominium units [lots]

\* An example of a Certified Surveyor Company:

**Mostrom & Assoc., Inc. – Land Surveying**

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## Fieldwork

1. Boundary survey
2. Locate shoreline accurately
3. Set benchmark
4. Stake and tie in floodplain
5. Locate and label all buildings accurately on site to foundation and label width of eaves
6. Locate nearest side of neighbor's home and deck or porch toward the lake

## Mapping

1. Show all existing buildings with dimensions to property line to both foundation and eaves
2. Show & label setback lines.
- 3.. Calculate & label area of lot
4. Calculate building coverage
5. Show approx. limits of flood hazard area from FEMA maps.
6. Show proposed buildings the same as above (billed at normal hourly rate above the cost of the survey) if needed.

## Other

1. As may be indicated by specific unit (lot)